

DEPARTMENT OF THE NAVY
Office of the Chief of Naval Operations
Washington, D.C. 20350

OPNAVINST 1430.4
OP-135R1
18 February 1982

OPNAV INSTRUCTION 1430.4

From: Chief of Naval Operations
To: All Ships and Stations (less Marine Corps field addressees not having Navy personnel attached)
Subj: Naval Reserve Recruiter Meritorious Advancement Program
Ref: (a) CNAVRESNOTE 1123 of 12 Nov 1981 (NOTAL)
(b) BUPERSINST 1430.16A
(c) BUPERSMAN, Article 2230120
(d) PAYPERSMAN NAVSO P-3050

1. Purpose. To promulgate guidelines and administrative procedures for effecting meritorious advancement of Chief of Naval Reserve recruiters who have qualified for consideration through attainment of 800 points under the Quality Point Matrix established by the Naval Reserve Recruiting Production and Quality Assessment Program. The meritorious advancement incentive is applicable only to production recruiters, i.e., those recruiters who are directly involved in prospecting for new Naval Reserve accessions in the Selected Reserve and Enlisted TAR Programs. Personnel eligible for advancement include TAR/Canvasser Recruiter/TEMAC personnel in paygrades E-4 through E-6 assigned by the Chief of Naval Reserve (CNAVRES) as production recruiters. A maximum of five meritorious advancements each year may be effected under the provisions of this Program commencing with FY 82.

2. Background. The Naval Reserve Recruiting Production and Quality Assessment Program was implemented by the Chief of Naval Reserve and promulgated in reference (a) to increase quantitative and qualitative accessions to the Naval Reserve. The program provides a quality point matrix which determines the point value of accessions to the Naval Reserve based on criticality of manpower requirements.

3. Action

a. CNAVRES shall manage the Naval Reserve Recruiting Production and Quality Assessment Program: accounting for accessions, crediting the production recruiter with appropriate number of points over a 12 month period beginning 1 October and ending 30 September each year. CNAVRES will submit a list of production re-

cruiters in paygrades E-4 through E-6 who have attained a minimum of 800 points to reach COMNAVMILPERSCOM (NMPC-9), copy to OP-135R, not later than 15 November each year. The list will include name, SSN, rate and point attainment of personnel eligible under this instruction in order of point attainment. Waivers of minimum point eligibility requirements will not be considered.

b. COMNAVMILPERSCOM (NMPC-9) shall screen the list of point eligible personnel to determine the top five advancement eligible personnel based on highest point attainment and satisfactory completion of minimum Time-in-Rate (TIR) and Total Active Federal Military Service (TAFMS) requirements prior to issuance of provisional advancement authorizations (PAA) for meritorious advancements.

(1) TIR and TAFMS eligibility will be computed to the applicable terminal eligibility dates for the specific paygrade advancement cycles in progress at selection time.

(2) Effective date of advancement will be 16 December each year.

c. Activity commanding officers shall:

(1) Ensure each production recruiter authorized meritorious advancement meets all the eligibility requirements set forth in references (b) and (c). Waivers of eligibility criteria will not be considered.

(2) Effect the advancement when authorized by COMNAVMILPERSCOM, providing the commanding officer is satisfied that the recruiter meets acceptable standards of personal and professional conduct, appearance and integrity. Procedures to be utilized in effecting a meritorious advancement are set forth in paragraph 4. In the event the commanding officer determines that the recruiter should not be advanced, the PAA shall be returned to COMNAVMILPERSCOM citing the reasons for nonadvancement within 30 days of receipt of PAA.

(3) Forward the PAA for those recruiters who have been transferred prior to advancement to the recruiters' current commanding officer who will effect the advancement. The former commanding officer shall certify, in the forwarding endorsement, that the recruiter has met the personal and professional standards required for advancement. In the event the recruiter has not met these standards, the former commanding officer shall return the PAA

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in accordance with subparagraph 3c(2), with a copy to the new commanding officer.

4. Procedures

a. Candidate requirements:

(1) Candidates are not required to compete for advancement on Navy-wide examinations, but must meet all other advancement eligibility requirements in references (b) and (c).

(2) All candidates for advancement must meet the Department of Defense minimum TAFMS requirements:

For Advancement to Paygrade:	Minimum TAFMS:
E-7	11 years
E-6	7 years
E-5	3 years

(3) All professional prerequisites for advancement must be met on the effective date of advancement. Requests for waivers of TIR or TAFMS requirements will not be considered.

b. Commanding officers shall:

(1) Upon receipt of the COMNAVMILPERSCOM PAA, prepare and submit to COMNAVMILPERSCOM, a NAVPERS 1070/610 in accordance with paragraph 90437

of reference (d). Enter "recruiting" in Block 13 and cite the COMNAVMILPERSCOM PAA letter as the authority.

(2) Insert in the recruiter's service record a completed NAVEDTRA 1430/2 (Worksheet).

(3) Ensure members advanced to paygrade E-4/5/6 have a TIR date of 1 July of the calendar year advanced. Members advanced to paygrade E-7 have a TIR date of 1 September of the calendar year advanced. ADVANCEMENTS EFFECTED ERRONEOUSLY WILL BE INVALIDATED.

(4) Not permit the frocking of an individual selected for advancement under the provisions of this instruction.

c. CNAVRES shall ensure that command/administrative inspections include a review of advancements authorized under the tenets of this instruction.

5. Forms. NAVPERS 1070/610 (S/N 0106-LF-010-6975), Record of Personnel Actions and NAVEDTRA 1430/2 (S/N 0115-LF-014-3005), Recommendation for Advancement or Change in Rate (Worksheet), may be requisitioned in accordance with NAVSUP 2002.

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